**Our Lady Immaculate Catholic Primary School**

Timetable of Election of Parent Governors

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| **Date** | **Stage in Procedure** |
| 12noon Friday 31st January 2025 | Nominations and signed declarations to be received at the school marked: “**For the attention of the Clerk to the Governors**” either by post or by email to m.chute@oliprimaryschool.co.uk. |
| Wednesday 5th February 2025 | Ballot papers will be sent out for you to consider and vote for your chosen candidate.If you require a printed ballot paper, please as your child’s teacher and this will be provided |
| Wednesday 12th February 2025 | The ballot will close at 12noon on Wednesday 12th February 2025 and any further votes submitted after this time will not count. |
| Wednesday 12th February 2025 – 3.30pm | Votes will be counted at approximately 3.30pm, the Returning Officer being Mr Cotton. |
| Thursday 13th February 2025 | Successful nominee will be declared Parent Governor until 12th February 2029. (Governors may resign during their term of office if they wish to do so.) |
| Friday 14th November 2025 | Unsuccessful nominees will be notified and thanked for their interest. |
| Friday 14th November 2025 | All parents will be notified of the result of the election. |
| The next meetings of the full governing body of Our Lady Immaculate Catholic Primary School during the Spring is:* **Wednesday 26th March 2025 at 4.00pm - Full Governing Body Meeting**

The successful candidate will be contacted and invited to school for an induction meeting prior to this meeting and asked to state their preference as to which committee they would wish to serve on for the coming year. |