7th January 2025

Dear parents/carers,

It is with mixed emotions that I write to inform you of my intention to take early retirement from my position as Headteacher of Our Lady Immaculate Catholic Primary School, at the end of this academic year.

I have obviously thought long and hard about this and it was a difficult decision to make especially as I have worked at OLI since 1989, when I joined as a newly qualified teacher. I have loved teaching the children of our school and becoming the headteacher in 2012 was my proudest moment in my career. I will always hold the children, families, staff and governors in my heart.

The advertisement for a new headteacher will be published soon and I will work with our dedicated senior leadership team and the incoming headteacher to ensure a seamless transition and handover.

I am extremely grateful for all the opportunities for professional development that I have gained during my 35 years working at the school. It has been a privilege to work alongside so many dedicated colleagues over the years and I am extremely proud of all that we have achieved together for the children and families of our school and parish community.

I would also like to thank all our families, past and present, for the support that you have shown me and the school during my time here. We have been through many happy times and difficult times together and I have always been grateful for your ongoing support and trust.

Our Lady Immaculate is a very special place to work, where our school mission “One family, living and learning together in faith” is lived and witnessed every day. We have always worked together with our families and parish to provide the very best education and opportunities for our children, families and the wider school community. This is something that I am very proud of.

At the end of the year, I will leave with the very best of memories and I am confident that the school will continue to go from strength to strength.

Yours sincerely

Catherine Sergeant