

## OUR LADY IMMACULATE CATHOLIC PRIMARY SCHOOL CONTINGENCY PLAN FOR THE EDUCATION OF ALL PUPILS DURING COVID 19 (2020-2021)

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### **In the event of an individual pupil going in self-isolation**

- Step 1: Parent/carer phones school to notify of self-isolation / waiting on a test.
- Step 2: Office will ask if online learning is accessible from home, if not paper work packs will be arranged to be sent home or collected the next day. (If child is well enough to complete work)
- Step 3: Teacher will be notified and will contact the family via phone call and direct the child to the key stage home learning page on the school website [www.oliprimary.co.uk](http://www.oliprimary.co.uk)
- Step 4: Teacher will respond to any completed work or queries emailed to the year group email

### **In the event of a bubble lockdown or whole school lockdown**

- Step 1: Parent/carers will be contacted by school and advised that their child needs to self-isolate.
- Step 2: Office will ask if online learning is accessible from home, if not paper work packs will be arranged to be sent home or collected the next day.
- Step 3: Teacher/LSA will contact the family via a phone call and direct the child to the key stage home learning page on the school website [www.oliprimary.co.uk/home-learning](http://www.oliprimary.co.uk/home-learning). They will share the year group email which can be used to share completed work and communicate with school staff.
- Step 4: Teacher will begin to set work for each child using Purple Mash and Rising stars learning platforms. Two weeks of work will be uploaded to the key stage home learning page by the class teacher and additional targeted work will be set through Purple Mash.
- Step 5: Teacher will respond to any completed work or queries emailed to their year group email and mark any work submitted via year group email or Purple Mash.

### **In the event of a class teacher in self- isolation (well and able to work from home)**

Children will follow their usual timetable in school. The class teacher will continue to support remote learning by setting tasks for other pupils in isolation, homework activities and the weekly planning for the rest of the class. A qualified adult will supervise the class.

### **In the event of a class teacher being unwell and unable to deliver remote learning during full school opening**

A qualified adult will take classroom responsibilities including remote learning.

### **In the event of a class teacher being unwell and unable to deliver remote learning during a bubble closure or whole school closure**

In event of this happening the school would hope to identify staff to support the children with their learning. This will initially involve the staff from the same year group. If 2 teachers are unwell in the same year group, then the school would hope to identify staff to support both classes. If this could not happen, it may result in the children having limited access to teaching during the day however they can still visit the school website home learning page that has access to resources and websites recommended by the Department for Education. Additionally, each child has an electronic passport with their login details on so they can access remote learning activities.

Approved by the governing body: October 2020

Date of Review: October 2022

**In the event of a self-isolation/ closure, the child will not engage in home learning tasks.**

If this happens, we would urge parent/carers to contact school via telephone 0151 260 8957 or email the school SENCO at [SEND@oliprimaryschool.co.uk](mailto:SEND@oliprimaryschool.co.uk). More information is available on the school website home learning page on [www.oliprimary.co.uk](http://www.oliprimary.co.uk).

A member of staff will contact you to discuss barriers to learning. Our Learning Mentor may become involved with the family to support the well-being of the child. This will be done via telephone conversations.

We understand this can happen for a number of reasons. We will try and work with the family to the child to re-engage. Purple Mash can be completed by the child at any time of the day, at a time suitable for the family.

<b>Year Group</b>	<b>Work to meet the needs of the individual child (ONLINE)</b>	<b>Work to meet the needs of the individual child (Paper pack)</b>
<b>Nursery</b>	Activities to engage children for all Areas of Learning Keep communication up with families	Activities to engage children for all Areas of Learning Reading book X2 Letter formation sheets Name and number practice books
<b>Reception</b>	Rising stars reading book Phonics play Letterjoin handwriting and phonics	
<b>Year 1 and year 2</b>	Teacher specific packs Purple Mash- maths, GPS and topic activities Rising Stars reading and comprehension Letterjoin handwriting and phonics TT Rockstars times tables and number bonds practice	Reading Book X2 Maths No Problem work sheets Phonics sheet Letter join Handwriting sheets Grammar (Year 2) Wider curriculum research activities
<b>Year 3 and year 4</b>  <b>Year 5 and year 6</b>	Teacher specific packs Purple mash- maths, GPS and topic activities Rising Stars reading and comprehension Letterjoin handwriting and phonics TT Rockstars times tables practice Oak national Academy lessons	Reading Book X2 Maths No Problem work sheets Grammar worksheets Wider curriculum research activities
<b>Expectations of checking work for self-isolation</b>	Teachers will mark any work received via email or Purple Mash and respond in a timely manner	Staff will phone home during week 1 to check if the learning has been suitable
<b>Expectations of checking work during a lockdown</b>	Teachers will respond to Purple Mash work or emails between 9am and 4pm. Staff will take PPA time on a Friday afternoon and will not be available. during PPA time they will plan the next weeks activities.	Staff will phone home during week 2 to check if the learning has been suitable or if more work is required.

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**Expectation of the parent/carer**

We expect parents/carers to support their child's education at home. Electronic and paper activities can be accessed at any time of the day, suitable for the individual family. On the school website we have given advice on how to engage the child at home and the length of time expected for the child to engage in learning activities. (Paper copies available on request)

**The mental well-being of both parent/carer and child is also of importance to the school. We know there may be difficulties and we just ask everyone to do their best in supporting the learning that the school is providing.**

**As we work through this together, it is likely that we will face challenges. We will continue to reflect upon practice and so therefore further modifications and enhancements are likely to be introduced.**