

Date: 9<sup>th</sup> December 2020

Dear Parents/ Carers,

Yesterday afternoon the Department for Education (DFE) advised all schools that we should make Friday 18<sup>th</sup> December 2020 a school INSET day. This is so we can support track and trace over the Christmas holidays. This will allow 6 clear days for positive coronavirus (COVID-19) cases to be identified and confirmed by a test and for relevant contacts in the school setting to be traced before Christmas Eve.

The DFE have asked that we share with families the following information.

**If any child or staff member develops symptoms within 48 hours of being in school.**

- Please advise school by sending an email to [covidtest@oliprimaryschool.co.uk](mailto:covidtest@oliprimaryschool.co.uk).
- This email will be checked once per day up to the 23<sup>rd</sup> December 2020
- Relevant families will be advised if their child needs to self-isolate. This will be done by using the schools Parentapp. Parents will receive a push notification directly to their phone.

**If your child develops symptoms after 48 hours of being in school.**

The school should not be contacted. Parents and carers should follow contact tracing instructions provided by NHS Test and Trace.

Where pupils are required to self-isolate due to contact with a positive case after the first 6 days following the end of term, schools do not need to be informed about their absence until the first day of the new term.

I can only apologise for the short notice of this change to the term dates and I hope that it doesn't cause our families too much inconvenience.

Can I also reassure parents that we are continuing to do all we can to reduce the risk of infection from COVID19 so that your children will remain fit and well and can enjoy their Christmas celebrations over the holidays.

Thank you for your continued support.

Kind Regards

Mrs Sergeant  
Headteacher