



Our Lady Immaculate Catholic Primary School Timetable of Election of Parent Governors

Date	Stage in Procedure
12noon Friday 13 th November 2020	Nominations and signed declarations to be received at the school marked: “For the attention of the Clerk to the Governors” either by post or by email to m.chute@oliprimaryschool.co.uk .
Monday 16 th November 2020	Ballot papers will be sent to all parents if an election is necessary (only if the number of nominations is greater than the number of vacancies)
Wednesday 18 th November 2020	Ballot boxes will be available at the school entrances at the start and end of each day for parents to cast their vote.
Thursday 19 th November 2020	Votes will be counted at approximately 12.30pm, the Returning Officer being Mrs Roberts, Deputy Headteacher.
Friday 20 th November 2020	Successful nominee will be declared Parent Governor until 19 th November 2024. (Governors may resign during their term of office if they wish to do so.)
Monday 23 rd November 2020	Unsuccessful nominees will be notified and thanked for their interest.
Tuesday 24 th November 2020	All parents will be notified of the result of the election.

The next meeting of the governing body of Our Lady Immaculate Catholic Primary School is **on Thursday 26th November 2020 at 3.00pm, following an induction prior to the meeting with the Chair of Governors. This meeting will be held via Zoom.**

The newly elected parent governor will be asked to state their preference as to which committee they would wish to serve on and will be invited to attend the next meeting of that their chosen committee which may be sooner than the date above.