

Covid-19 Risk Assessment for School Improvement Liverpool School Swimming Programme

Date risk assessment carried out:	30 th September 2020 Reviewed and amended 2.10.20 – N Horton	Person:	Niki Horton – School Swimming Officer	Review date:	Weekly Last reviewed 18.11.20
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What is the Hazard?	Who might be harmed	Risk rating before controls	Controls considered	Risk rating after controls	Actioned by
Spread of Covid-19 Coronavirus					
Facility entrance and reception area	<ul style="list-style-type: none"> School Teachers Children 	High	<ul style="list-style-type: none"> Schools will use a different entrance and exit where possible. (In line with social distancing). Only one school/ bubble in the facility at a time All school children and staff will use hand sanitiser on entering the building the entrance to used on the way in Swimming teacher or school swimming officer to meet the school outside (socially distanced) to escort them into the building Information provided to school staff during briefing session 	Low	School Swimming Officer, and swimming teachers
Changing rooms	<ul style="list-style-type: none"> School Teachers Children 	High	<ul style="list-style-type: none"> Reduced capacity within the facility and specifically the changing area Allocated changing rooms / cubicles Clothing to be left in the changing room and children will return to the same changing rooms after the lesson Only one bubble in the changing area at a time 	Low	School swimming officer Swimming Teachers School staff

			<ul style="list-style-type: none"> Information provided to school staff during the briefing session Schools will be met outside and escorted to the changing rooms Changing rooms will be cleaned after each session before another bubble is allowed to enter the building. 		
Health screening	<ul style="list-style-type: none"> Swimming Teachers School Children School Staff 	High	<ul style="list-style-type: none"> School staff will be responsible for ensuring all children are fit and healthy to attend the session before leaving the school. Swimming teachers will notify the school swimming officer immediately if they display any symptoms or are required to self isolate. Should a swimming teacher develop symptoms they will be required to book a test and inform the school swimming officer of the result. If this test is positive the school swimming officer will inform any schools as necessary 	Low	School staff Swimming teachers School Swimming Officer
Someone becomes unwell during session	<ul style="list-style-type: none"> School children School staff Swimming teachers 	Low	<p><u>Child becomes unwell</u></p> <ul style="list-style-type: none"> If a child becomes unwell during the course of the lesson the swimming teacher will immediately inform school staff The child will exit the pool and isolate in a cubicle on their own, until the parent arrives. (In line with school risk assessment for a child showing symptoms) School Staff will contact the school and the parent and ask for the child to be collected directly from the swimming pool The pool area used and the cubicle will undergo a thorough clean. 	Low	Swimming teachers School Swimming Officer School Staff

			<p><u>A member of school staff becomes unwell</u></p> <ul style="list-style-type: none"> • The member of staff must leave the pool immediately and make their way outside the building away from anyone. • The member of staff must contact the school immediately to discuss the situation. The Headteacher will then make the decision as to whether the member of staff will travel back to school on the bus or make alternative arrangements. • The areas in which the member of staff has been will then be thoroughly cleaned. <p><u>A swimming teacher becomes unwell</u></p> <ul style="list-style-type: none"> • The swimming teacher will immediately leave the premises without coming into contact with anyone else • They must immediately contact the school swimming officer • They must make their way straight home and arrange for a test • The area will receive a thorough clean 		
Poolside	<ul style="list-style-type: none"> • Swimming teachers • School Staff • School Children 	High	<ul style="list-style-type: none"> • Social distancing protocols to be followed at all times • Teaching positions on the poolside will be that social distancing remains in place at all times • Swimming teachers have been provided with visors to be used for assessments as well as maintaining social distancing guidelines • All swimming teachers will must teach from the poolside. No in water teaching will take place in line with Swim England guidance. 	Low	Swimming teachers
During activity	<ul style="list-style-type: none"> • School children 	Low	<ul style="list-style-type: none"> • Children will be taking part in a lesson with their school bubble 	Low	Swimming teachers

			<ul style="list-style-type: none"> • Distancing for schools bubble in line with national guidance 		
Hygiene measures	<ul style="list-style-type: none"> • Swimming Teachers • School staff • School Children 	High	<ul style="list-style-type: none"> • Enhanced cleaning procedures • Pool areas cleaned after every session – including seating areas • Pool water to be used for the clean down following Swim England COVID safe guidance • Once all school staff and children have left the changing areas these will be cleaned • The cleaning will include all touch points, door handles, doors and cubicle walls • This cleaning will again be completed using pool water or disinfectant spray 	Low	Swimming teachers
Equipment	<ul style="list-style-type: none"> • Swimming teachers • School Children 	High	<ul style="list-style-type: none"> • Each swimming teacher to have their own set of equipment • Equipment to be stored in mesh bags to allow for all equipment to be sanitised in the pool • All equipment to be sanitised at the start of the session and then again at the end of the session 	Low	Swimming teachers
Exit	<ul style="list-style-type: none"> • School staff • School Children 	High	<ul style="list-style-type: none"> • Alternative exits in place where possible in line with social distancing. • Swimming teachers available to escort the school from the building following their exit 	Low	Swimming Teachers School staff
Transport	<ul style="list-style-type: none"> • Bus Driver • School staff • School Children 	High	<ul style="list-style-type: none"> • List of procedures in place with the transport companies • Driver to remain distanced from the bus whilst the passengers load and unload • First two rows of seats behind the driver not to be used • The bus will be dedicated to one school bubble only for the journeys to and from school. 	Low	Bus Driver

			<ul style="list-style-type: none"> • The bus will be cleaned following the passengers departing on the return journey • Driver will record all information of journeys and numbers of children and adults for track and trace 		
Reviews			Reviewed and amended 2 nd October 2020 By Niki Horton & Judy Boyce		
Review 12 th October 2020			Reviewed and amended below – Niki Horton 12 th October 2020		
Child in difficulty in the water	<ul style="list-style-type: none"> • School child • Swimming Teacher • Lifeguard 		<ul style="list-style-type: none"> • All children assessed on session one in water of a maximum depth of 0.90 metres meaning that they will be able to stand up • Assessment conducted next to the wall allowing the child to hold the wall if necessary • The child will only swim in water out of their depth if following the assessment it is deemed they are safe to do so • If a child gets into difficulty the swimming teacher and/ or lifeguard will perform a throwing rescue in the first instance to allow for social distancing of 2 metres to be maintained. • If a throwing rescue is not appropriate and a swimming teacher and/ or lifeguard needs to enter the water this will result in direct contact with a child. • Following on from the rescue all details of the child, swimming teacher, lifeguard will be reported to School swimming officer where a log of the instance and full details of date, time and instance details will be recorded. • School staff will be advised that a direct contact has taken place and that should the child develop and symptoms in the next 48 hours they must immediately contact the school swimming officer. • School staff will be advised that should the rescuer involved develop any symptoms within 48 hours the 	Low	Swimming Teacher Lifeguard School Swimming Officer

			<p>school swimming officer will contact the school immediately to allow for the child to isolate.</p> <ul style="list-style-type: none"> • If the rescuer was a lifeguard the school swimming officer will inform the duty manager that a log has been made and that should any symptoms be developed by any party within 48 hours they will be informed to allow for isolation. 		
Lost Property	<ul style="list-style-type: none"> • Swimming Teacher • School staff 	Low	<ul style="list-style-type: none"> • Should property be left on the poolside this will be returned to the school in the changing rooms using the following procedures • Swimming teacher to take the item into the changing rooms, notify the school teacher that the item is there – whilst maintaining a distance of 2 metres • The item will be left on the changing room floor and the swimming teacher will return to the poolside leaving the school staff to collect the item. • Upon leaving the item the swimming teacher must hand sanitise. • The swimming teacher MUST not come within 2 metres of the school staff at any time. 	Low	Swimming Teacher School Staff
School staff or children develop symptoms with 48 hours of attending a swimming lesson	<ul style="list-style-type: none"> • Swimming Teachers 	Low	<ul style="list-style-type: none"> • Should a member of school staff or a child from a school develop symptoms or test positive within 48 hours of attending a school swimming lesson, the school must inform the school swimming officer immediately. • The school swimming officer will speak to every teacher involved with teaching the school to confirm levels of contact had with the individual. • There should not be any contact with school staff or school children as social distancing of 2 metres MUST be maintained at all times. The only exception to this is if a child has got into difficulty. • If it is assessed that a swimming teacher has been in contact with the individual they will be required to isolate for 14 days. 	Low	Swimming teacher

Reviews			Reviewed 19 th October By Niki Horton – No changes to be made		
Reviews			Hard copy reviewed between 19 th October and 18 th November by Niki Horton – no changes to be made		