



Access Audit

in respect of:

**Our Lady Immaculate Catholic Primary School
Northumberland Terrace, Everton, Liverpool
L5 3QF**



EC HARRIS
BUILT ASSET
CONSULTANCY

AN  **ARCADIS** COMPANY

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Accessibility Score Definitions

75% + Good Accessibility, only minor adjustments required

50 - 74% Average Accessibility, some physical & management/policy adjustments required

0 - 49% Poor Accessibility, major physical adjustment to property together with full review of building management/policy issues

| | Name | Date | Position | |
|-------------|---------------|--------|-----------------------------|---|
| Prepared by | Mark Tranter | 3.1.14 | Chartered Building Surveyor |  |
| Checked by | Kalpesh Patel | 6.1.14 | Graduate Building Surveyor |  |

| Revision | Date | Updated by | Status |
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Overview Report



Property Details

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|--------------------|--|
| Property: | Our Lady Immaculate Catholic Primary School |
| Reference: | 1025 |
| Address: | Northumberland Terrace, Everton, Liverpool L5 3QF |
| Auditor: | Mark Tranter |
| Audit Date: | 10/12/2013 |

Accessibility Summary

Overview: The school was found to be average in relation to accessibility. The main issue relates to the sloping nature of the site which is excessive with steep gradients encountered throughout. Due to the relief of the site the building is set on various levels internally with a main central access stair. No lift provision has been provided which would be difficult to install based on current layout. Any pupils in a wheelchair would have to be located in a designated room to the ground floor where access is available. Access to the upper floor is only possible through the kitchen fire exit from the main carpark which is unacceptable. External access to the nursery also requires major works in the form of a platform lift as the rear entry point from Dukes Street is not viable for a wheelchair user with the gradient of the ramp far too excessive. The lower ground classroom block located to the South West corner has no viable wheelchair access facility/point with the only method of access via the adjacent park through the perimeter gate.

Access Score: **72%**

| | |
|-----------------|--|
| 75% + | Good Accessibility, only minor adjustments required |
| 50 - 74% | Average Accessibility, some physical & management/policy adjustments required |
| 0 - 49% | Poor Accessibility, major physical adjustment to property together with full review of building management/policy issues |

Access Audit Report

| Section/Question Ref | Section/Sub Section/Location/Question Description | Answer | Achievable | Comments |
|----------------------|--|--------|------------|---|
| 1025 | Our Lady Immaculate Catholic Primary School | | | |
| 1 | External Areas | | | |
| 1.1 | External Pedestrian Access Route(s) (Within demise) : | | | |
| 1.1.1 | Pedestrian Access Route | | | |
| 1.1.1.1 | Where both vehicles and pedestrians enter the site, is there a separate access for each? | Yes | | |
| 1.1.1.2 | Are drop kerbs in place to provide access between pedestrian routes and car parking levels? | Yes | | No direct access for wheelchair users from main carpark to building entry point/routes. Access from main carpark is via steps down to entrance level which has a small ramp detail from carpark level to landing. Any wheelchair users that use the main carpark have to go out of the site boundary and re enter via the designated pedestrian route. |
| 1.1.1.3 | Are uncontrolled crossing points identified by the provision of a coloured blister pavier? | N/A | | |
| 1.1.1.4 | Are crossing points clearly identified by surface markings? | N/A | | |
| 1.1.1.5 | Are routes into and around the site no steeper than 1:60 along their whole length, with a cross fall gradient of no steeper than 1:40? | No | No | The approach from the top road leading to the main entrance point appears fairly steep though within limits. The carpark is noticeably steep though this is used for staff parking only and not designated for public use. Consideration should be given to providing a ramp from the carpark to the adjacent play ground facing the main entrance, this will need to be carried out if any members of staff employed are wheelchair users. |
| 1.1.1.6 | Where gradients are between 1:59 - 1:21 are level landings introduced for each 500mm rise? (routes with gradients of 1:20 or above must be audited under external ramps) | N/A | | |
| 1.1.1.7 | Does the route provide a clear unhindered surface width of greater of 1500mm free of obstruction to a height of 2.1m? | Yes | | Main route is generally clear. There are some vertical poles mounted in the playground area however these don't impede the route. |
| 1.1.1.8 | Where the route surface width falls below 1500mm are passing places measuring 1800x2000mm provided within sight of each other or less than 50m apart? | N/A | | |
| 1.1.1.9 | Is the route surfaced using a firm, durable and slip resistant material? | Yes | | This relates to the surface for pedestrians through main playground; which is fair. The paved route beneath the underpass is paved and generally acceptable. Car park surface is poor. |
| 1.1.1.10 | Where routes are paved are joints filled and less than 10mm wide or unfilled and less than 5mm wide? | No | Yes | Paved route from carpark steps beneath underpass is uneven. |
| 1.1.1.11 | Is the route free of street furniture or any other obstruction including signage boards? | Yes | | Some poles already noted in earlier question. |
| 1.1.1.12 | Where street furniture is provided within or adjacent to an access route does the item(s) clearly contrast in colour from the background it is viewed against? | Yes | | |
| 1.1.1.13 | Are columns, including bollards/ lampposts etc within the site boundaries above 1m in height and unlinked? | Yes | | |
| 1.1.1.14 | Are columns and bollards clearly identified with a yellow or white coloured band 150mm high whose bottom edge is 1500mm above GL? | Yes | | Sufficient colour contrast provided. |
| 1.1.1.15 | Are there any openable windows, doors (excluding fire exit doors) or other building features which open out into the access route, which would project more than 100mm past the building line when opened? | Yes | | Fire doors open into route beneath underpass. |
| 1.1.1.16 | Is site lighting provided along the route? | No | Yes | Site lighting generally poor. |
| 1.2 | Car Parking Provision - Outside Demise: | | | |
| 1.3 | Car Parking Provision - Within Demise: | | | |
| 1.3.1 | Main Carpark | | | |
| 1.3.1.1 | Does the building make provision for public parking? | No | N/A | Carpark solely for staff use only. |
| 1.3.1.2 | Are the car park and parking bays surfaced, using a firm, durable and slip resistant material? | No | Yes | Already noted in previous section, surface currently poor. |
| 1.3.1.3 | Is site lighting provided? | No | Yes | |
| 1.3.1.4 | Are accessible parking bays designated on site? | No | Yes | No current disabled members of staff. This will need to be done if a disabled member of staff is employed (to BS8300). |
| 1.3.1.5 | Is the provision made in excess of 6% of the total capacity of bays associated with the building? | N/A | | No current provision. |
| 1.3.1.6 | Is signage provided upon entry to the site clearly indicating the location of accessible provision? | N/A | | No current provision. |
| 1.3.1.7 | Is accessible parking located as close as feasible to the principle / designated accessible entrance? | N/A | | No current provision. |
| 1.3.1.8 | For standard bays are the dimensions >/= to 2.4x4.8m with the provision of an accessibility zone of 1.2m between each bay and a 1.2m safety zone to the rear? | N/A | | No current provision. |

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| 1.3.1.9 | Are bays provided with drop kerbs and associated tactile pavers, min. 1200mm wide, where access is required to adjacent pedestrian routes? | N/A | | No current provision. |
| 1.3.1.10 | Are accessible bays clearly signed with a 1.4m high pictogram to the surface of the bay? | N/A | | No current provision. |
| 1.3.1.11 | Is an upright sign either pole or wall mounted provided to the head of each bay? | N/A | | No current provision. |
| 1.3.1.12 | In addition to accessible bays has a setting down point been provided as close as practicable to the principal/ designated unit entrance? | N/A | | No setting down points provided. |
| 1.3.1.13 | Is the setting down point signed? | N/A | | No setting down points provided. |
| 1.3.1.14 | Is the surface of the setting down i.e. car park surface, level with that of the pedestrian route/ entrance area? | N/A | | No setting down points provided. |
| 1.3.1.15 | Is the setting down point protected from the weather? | N/A | | No setting down points provided. |
| 1.3.1.16 | Where pay and display is in force, is there a ticket machine located immediately adjacent to the accessible parking provision? | N/A | | |
| 1.3.1.17 | Are ticket machine controls located between 750-1200mm above the car park surface? | N/A | | |
| 1.3.1.18 | Is there a clear and unobstructed space of 1850x2100mm in front of ticket machines? | N/A | | |
| 1.4 | External ramps - Within demise: | | | |
| 1.4.1 | Main Entrance Ramp | | | |
| 1.4.1.1 | Is the location of the ramp readily apparent or clearly signposted upon entry to the site? | Yes | | Ramp is located directly after the main entrance gate to the site. |
| 1.4.1.2 | Is the gradient of the ramp and its going between landings a max. of 1:20 for ramps of 6-10m (max rise 500mm)? | N/A | | |
| 1.4.1.3 | Is the gradient of the ramp and its going between landings a max. of 1:15 for ramps of 5-3m (max rise 333mm)? | Yes | | The ramp is approx. 4.7m however it was not possible to determine height of ramp. Visible assessment of gradient appears reasonable. |
| 1.4.1.4 | Is the gradient of the ramp and its going between landings a max. of 1:12 for ramps of 0-2m (max. rise 166mm)? | N/A | | |
| 1.4.1.5 | If the total rise of the ramp is in excess of 2m is an alternative mechanical means of access provided? | N/A | | |
| 1.4.1.6 | Does the ramp provide a clear surface minimum width between up stands/ kerbs of 1500mm? | Yes | | 1800mm. |
| 1.4.1.7 | Is the surface of the ramp finished in a material which is slip resistant when wet? | Yes | | |
| 1.4.1.8 | Are clear level landings provided at the head and base of the slope 1.5x1.2m, clear of any door/ gate swing or other protrusion? | No | Yes | The top landing is poor being uneven and the main gate protrudes onto this making it difficult for any wheelchair user to negotiate. As this is the main entrance for parents it is to be assumed that wheelchair users would use this access point. There is also no bottom landing as the ramp terminates onto the sloping playground. |
| 1.4.1.9 | Do intermediate landings measure 1.5x1.5m ? (width being maintained even through turns, where applicable) | N/A | | |
| 1.4.1.10 | Where the ramp has 3 or more flights, or turns preventing a clear view from end to end, does the intermediate landing measure 1.8x1.8m? | N/A | | |
| 1.4.1.11 | Does the surface colour of the sloped ramp section contrast with that of any landings provided? | No | Yes | Covered in action above |
| 1.4.1.12 | Is guarding in the form of a 100mm high kerb or up stand, which colour contrasts from the surface of the ramp provided (in addition to any handrail/ barrier provision)? | No | Yes | Covered in action above |
| 1.4.1.13 | Is handrail provision made to both sides? | No | Yes | Covered in action above |
| 1.4.1.14 | Is the height to the TOP of the handrail from the pitch line between 900-1000mm? | N/A | | No handrail provided. |
| 1.4.1.15 | Is the height to the TOP of the handrail from the surface of a landing between 900-1000mm? | N/A | | No handrail provided. |
| 1.4.1.16 | Where an intermediate rail is provided, is the TOP of the lower handrail situated 600mm above the pitch line? | N/A | | No handrail provided. |
| 1.4.1.17 | Is the handrail continuous from end to end, including across any intermediate landings? | N/A | | No handrail provided. |
| 1.4.1.18 | Does the rail extend horizontally 300mm beyond the top and bottom of the ramp? | N/A | | No handrail provided. |
| 1.4.1.19 | Does the rail have a closed end? | N/A | | No handrail provided. |
| 1.4.1.20 | Is the rail circular with a dia. 40-45mm or oval with a width of 50mm? | N/A | | No handrail provided. |
| 1.4.1.21 | Is there a clearance of 60-75mm between the handrail and any adjacent wall surface? | N/A | | No handrail provided. |
| 1.4.1.22 | Is there a clearance of 50mm between the rail support and the underside of the rail? | N/A | | No handrail provided. |
| 1.4.1.23 | Is the rail clearly visible when viewed against the adjacent background surfaces? | N/A | | No handrail provided. |
| 1.4.1.24 | Is the material, the rail is constructed of slip resistant and not cold to the touch? | N/A | | No handrail provided. |
| 1.4.1.25 | Is the ramp artificially lit? | No | Yes | |
| 1.4.1.26 | Are steps provided adjacent to the ramp where the rise is > 300mm? | N/A | | |
| 1.4.1.27 | Has the unit been provided with a temporary ramp? | No | Yes | |
| 1.4.2 | Rear Access Ramp Leading to Nursery From Main Road | | | |

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| 1.4.2.1 | Is the location of the ramp readily apparent or clearly signposted upon entry to the site? | Yes | | This is not the primary entrance and used solely for access to the Nursery which is sited to the rear of the site. Parents aware of entry point. |
| 1.4.2.2 | Is the gradient of the ramp and its going between landings a max. of 1:20 for ramps of 6-10m (max rise 500mm)? | N/A | | |
| 1.4.2.3 | Is the gradient of the ramp and its going between landings a max. of 1:15 for ramps of 5-3m (max rise 333mm)? | N/A | | |
| 1.4.2.4 | Is the gradient of the ramp and its going between landings a max. of 1:12 for ramps of 0-2m (max. rise 166mm)? | N/A | | |
| 1.4.2.5 | If the total rise of the ramp is in excess of 2m is an alternative mechanical means of access provided? | No | No | Due to the relief of the site, the rise from the main road to the nursery entry area is excessive with the existing gradient too steep for wheelchair users. Due to the entry point from the main road (Dukes Road) the gradient cannot be altered. The existing ramp is currently used for parents with prams and push chairs who are able bodied. This ramp should not be considered for anyone who is in a wheelchair or have walking difficulties. Some form of external access lift platform should be provided from the higher playground to the lower playground area to facilitate access to the nursery area for any wheelchair user. |
| 1.4.2.6 | Does the ramp provide a clear surface minimum width between up stands/ kerbs of 1500mm? | N/A | | Existing ramp not considered acceptable. |
| 1.4.2.7 | Is the surface of the ramp finished in a material which is slip resistant when wet? | N/A | | |
| 1.4.2.8 | Are clear level landings provided at the head and base of the slope 1.5x1.2m, clear of any door/ gate swing or other protrusion? | N/A | | |
| 1.4.2.9 | Do intermediate landings measure 1.5x1.5m ? (width being maintained even through turns, where applicable) | N/A | | |
| 1.4.2.10 | Where the ramp has 3 or more flights, or turns preventing a clear view from end to end, does the intermediate landing measure 1.8x1.8m? | N/A | | |
| 1.4.2.11 | Does the surface colour of the sloped ramp section contrast with that of any landings provided? | N/A | | |
| 1.4.2.12 | Is guarding in the form of a 100mm high kerb or up stand, which colour contrasts from the surface of the ramp provided (in addition to any handrail/ barrier provision)? | N/A | | |
| 1.4.2.13 | Is handrail provision made to both sides? | N/A | | |
| 1.4.2.14 | Is the height to the TOP of the handrail from the pitch line between 900-1000mm? | N/A | | |
| 1.4.2.15 | Is the height to the TOP of the handrail from the surface of a landing between 900-1000mm? | N/A | | |
| 1.4.2.16 | Where an intermediate rail is provided, is the TOP of the lower handrail situated 600mm above the pitch line? | N/A | | |
| 1.4.2.17 | Is the handrail continuous from end to end, including across any intermediate landings? | N/A | | |
| 1.4.2.18 | Does the rail extend horizontally 300mm beyond the top and bottom of the ramp? | N/A | | |
| 1.4.2.19 | Does the rail have a closed end? | N/A | | |
| 1.4.2.20 | Is the rail circular with a dia. 40-45mm or oval with a width of 50mm? | N/A | | |
| 1.4.2.21 | Is there a clearance of 60-75mm between the handrail and any adjacent wall surface? | N/A | | |
| 1.4.2.22 | Is there a clearance of 50mm between the rail support and the underside of the rail? | N/A | | |
| 1.4.2.23 | Is the rail clearly visible when viewed against the adjacent background surfaces? | N/A | | |
| 1.4.2.24 | Is the material, the rail is constructed of slip resistant and not cold to the touch? | N/A | | |
| 1.4.2.25 | Is the ramp artificially lit? | N/A | | |
| 1.4.2.26 | Are steps provided adjacent to the ramp where the rise is > 300mm? | N/A | | |
| 1.4.2.27 | Has the unit been provided with a temporary ramp? | No | N/A | Covered in previous section. |
| 1.4.3 | Small Ramp Adjacent to Nursery Entrance Point | | | |
| 1.4.3.1 | Is the location of the ramp readily apparent or clearly signposted upon entry to the site? | N/A | | This is located within demise to the head of the steep ramp covered in previous section |
| 1.4.3.2 | Is the gradient of the ramp and its going between landings a max. of 1:20 for ramps of 6-10m (max rise 500mm)? | No | N/A | This is just outside limits |
| 1.4.3.3 | Is the gradient of the ramp and its going between landings a max. of 1:15 for ramps of 5-3m (max rise 333mm)? | N/A | | |
| 1.4.3.4 | Is the gradient of the ramp and its going between landings a max. of 1:12 for ramps of 0-2m (max. rise 166mm)? | N/A | | |

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| 1.4.3.5 | If the total rise of the ramp is in excess of 2m is an alternative mechanical means of access provided? | N/A | | |
| 1.4.3.6 | Does the ramp provide a clear surface minimum width between up stands/ kerbs of 1500mm? | Yes | | |
| 1.4.3.7 | Is the surface of the ramp finished in a material which is slip resistant when wet? | Yes | | |
| 1.4.3.8 | Are clear level landings provided at the head and base of the slope 1.5x1.2m, clear of any door/ gate swing or other protrusion? | Yes | | |
| 1.4.3.9 | Do intermediate landings measure 1.5x1.5m ? (width being maintained even through turns, where applicable) | N/A | | |
| 1.4.3.10 | Where the ramp has 3 or more flights, or turns preventing a clear view form end to end, does the intermediate landing measure 1.8x1.8m? | N/A | | |
| 1.4.3.11 | Does the surface colour of the sloped ramp section contrast with that of any landings provided? | No | Yes | |
| 1.4.3.12 | Is guarding in the form of a 100mm high kerb or up stand, which colour contrasts from the surface of the ramp provided (in addition to any handrail/ barrier provision)? | Yes | | |
| 1.4.3.13 | Is handrail provision made to both sides? | Yes | | |
| 1.4.3.14 | Is the height to the TOP of the handrail from the pitch line between 900-1000mm? | Yes | | |
| 1.4.3.15 | Is the height to the TOP of the handrail from the surface of a landing between 900-1000mm? | Yes | | |
| 1.4.3.16 | Where an intermediate rail is provided, is the TOP of the lower handrail situated 600mm above the pitch line? | Yes | | |
| 1.4.3.17 | Is the handrail continuous from end to end, including across any intermediate landings? | Yes | | |
| 1.4.3.18 | Does the rail extend horizontally 300mm beyond the top and bottom of the ramp? | No | Yes | |
| 1.4.3.19 | Does the rail have a closed end? | Yes | | |
| 1.4.3.20 | Is the rail circular with a dia. 40-45mm or oval with a width of 50mm? | Yes | | |
| 1.4.3.21 | Is there a clearance of 60-75mm between the handrail and any adjacent wall surface? | N/A | | |
| 1.4.3.22 | Is there a clearance of 50mm between the rail support and the underside of the rail? | N/A | | |
| 1.4.3.23 | Is the rail clearly visible when viewed against the adjacent background surfaces? | Yes | | |
| 1.4.3.24 | Is the material, the rail is constructed of slip resistant and not cold to the touch? | No | Yes | |
| 1.4.3.25 | Is the ramp artificially lit? | Yes | | Lighting provided to head of ramp. |
| 1.4.3.26 | Are steps provided adjacent to the ramp where the rise is > 300mm? | Yes | | |
| 1.4.3.27 | Has the unit been provided with a temporary ramp? | N/A | | Covered in previous section. |
| 1.5 | External steps - Within demise: | | | |
| 1.5.1 | Steps from Carpark | | | |
| 1.5.1.1 | Is there a level unobstructed landing area, 1200mm in length at the head and base of the flight? | Yes | | |
| 1.5.1.2 | Is a corduroy hazard warning surface provided set back 400mm from the head and base of each flight, 800mm deep x full width of the flight, when the flight is approached straight on? | No | Yes | |
| 1.5.1.3 | Where the top landing is wider then the stair flight, does the corduroy warning extend 400mm to either side of the flight? | N/A | | |
| 1.5.1.4 | Is the surface width of the flight > 1200mm between strings or enclosing walls? | Yes | | Top flight 1200mm. |
| 1.5.1.5 | Are nosings highlighted using a strip of colour contrasting material, 55mm width to both the tread and riser? | Yes | | Paint markings worn |
| 1.5.1.6 | Is the projection of the nosing over the tread < 25mm? | Yes | | |
| 1.5.1.7 | Is the rise of steps between 150-170mm? | Yes | | |
| 1.5.1.8 | Is the going of each step between 280-425mm? | Yes | | |
| 1.5.1.9 | Where the going is < 350mm does the flight contain less than 12 or more risers? | Yes | | |
| 1.5.1.10 | Where the going is > 350mm does the flight contain less than 18 or more risers? | N/A | | |
| 1.5.1.11 | Are risers solid? | Yes | | |
| 1.5.1.12 | Does the flight consist of two or more risers? | Yes | | |
| 1.5.1.13 | If the stair width is > 1.8m are intermittent handrails provided which divide the flight into channels not < 1m or > 1.8m? | Yes | | |
| 1.5.1.14 | Is handrail provision made to both sides? | No | Yes | |
| 1.5.1.15 | Is the height to the TOP of the handrail from the pitch line between 900-1000mm? | Yes | | |
| 1.5.1.16 | Is the height to the TOP of the handrail from the surface of a landing between 900-1000mm? | Yes | | |
| 1.5.1.17 | Where an intermediate rail is provided, is the TOP of the lower handrail situated 600mm above the pitch line? | N/A | | |
| 1.5.1.18 | Is the handrail continuous from end to end, including across any intermediate landings? | Yes | | |
| 1.5.1.19 | Does the rail extend horizontally 300mm beyond the top and bottom of the ramp? | No | Yes | This relates to dividing handrail to lower flight only to bottom landing |
| 1.5.1.20 | Does the rail have a closed end? | Yes | | |

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| 1.5.1.21 | Is the rail circular with a dia. 40-45mm or oval with a width of 50mm? | Yes | | Upper rail above railing to upper flight is not ideal but considered acceptable. |
| 1.5.1.22 | Is there a clearance of 60-75mm between the handrail and adjacent wall surface? | N/A | | |
| 1.5.1.23 | Is there a clearance of 50mm between the rail support and the underside of the rail? | N/A | | |
| 1.5.1.24 | Is the rail clearly visible when viewed against the adjacent background surfaces? | Yes | | |
| 1.5.1.25 | Is the material, the rail is constructed of slip resistant and not cold to the touch? | No | Yes | |
| 1.5.2 | Steps Adjacent to Main Reception Leading from Underpass | | | |
| 1.5.2.1 | Is there a level unobstructed landing area, 1200mm in length at the head and base of the flight? | Yes | | The landing at the head of the flight is uneven by nature of the small ramp formed from the adjacent opening. As this is a secondary route this is deemed acceptable based on circumstances. |
| 1.5.2.2 | Is a corduroy hazard warning surface provided set back 400mm from the head and base of each flight, 800mm deep x full width of the flight, when the flight is approached straight on? | Yes | | |
| 1.5.2.3 | Where the top landing is wider than the stair flight, does the corduroy warning extend 400mm to either side of the flight? | N/A | | |
| 1.5.2.4 | Is the surface width of the flight > 1200mm between strings or enclosing walls? | Yes | | |
| 1.5.2.5 | Are nosings highlighted using a strip of colour contrasting material, 55mm width to both the tread and riser? | Yes | | |
| 1.5.2.6 | Is the projection of the nosing over the tread < 25mm? | Yes | | |
| 1.5.2.7 | Is the rise of steps between 150-170mm? | Yes | | Bottom step to RHS uneven creating a slightly higher rise. |
| 1.5.2.8 | Is the going of each step between 280-425mm? | Yes | | |
| 1.5.2.9 | Where the going is < 350mm does the flight contain less than 12 or more risers? | Yes | | |
| 1.5.2.10 | Where the going is > 350mm does the flight contain less than 18 or more risers? | N/A | | |
| 1.5.2.11 | Are risers solid? | Yes | | |
| 1.5.2.12 | Does the flight consist of two or more risers? | Yes | | |
| 1.5.2.13 | If the stair width is > 1.8m are intermittent handrails provided which divide the flight into channels not < 1m or > 1.8m? | No | Yes | No central handrail |
| 1.5.2.14 | Is handrail provision made to both sides? | Yes | | |
| 1.5.2.15 | Is the height to the TOP of the handrail from the pitch line between 900-1000mm? | Yes | | |
| 1.5.2.16 | Is the height to the TOP of the handrail from the surface of a landing between 900-1000mm? | Yes | | |
| 1.5.2.17 | Where an intermediate rail is provided, is the TOP of the lower handrail situated 600mm above the pitch line? | Yes | | |
| 1.5.2.18 | Is the handrail continuous from end to end, including across any intermediate landings? | Yes | | |
| 1.5.2.19 | Does the rail extend horizontally 300mm beyond the top and bottom of the ramp? | Yes | | |
| 1.5.2.20 | Does the rail have a closed end? | Yes | | |
| 1.5.2.21 | Is the rail circular with a dia. 40-45mm or oval with a width of 50mm? | Yes | | |
| 1.5.2.22 | Is there a clearance of 60-75mm between the handrail and adjacent wall surface? | Yes | | |
| 1.5.2.23 | Is there a clearance of 50mm between the rail support and the underside of the rail? | Yes | | |
| 1.5.2.24 | Is the rail clearly visible when viewed against the adjacent background surfaces? | Yes | | |
| 1.5.2.25 | Is the material, the rail is constructed of slip resistant and not cold to the touch? | No | Yes | |
| 1.5.3 | Steps from Higher to Lower Playground | | | |
| 1.5.3.1 | Is there a level unobstructed landing area, 1200mm in length at the head and base of the flight? | Yes | | Landings uneven |
| 1.5.3.2 | Is a corduroy hazard warning surface provided set back 400mm from the head and base of each flight, 800mm deep x full width of the flight, when the flight is approached straight on? | No | Yes | |
| 1.5.3.3 | Where the top landing is wider than the stair flight, does the corduroy warning extend 400mm to either side of the flight? | N/A | | |
| 1.5.3.4 | Is the surface width of the flight > 1200mm between strings or enclosing walls? | Yes | | |
| 1.5.3.5 | Are nosings highlighted using a strip of colour contrasting material, 55mm width to both the tread and riser? | No | Yes | |
| 1.5.3.6 | Is the projection of the nosing over the tread < 25mm? | Yes | | |
| 1.5.3.7 | Is the rise of steps between 150-170mm? | Yes | | |
| 1.5.3.8 | Is the going of each step between 280-425mm? | Yes | | |
| 1.5.3.9 | Where the going is < 350mm does the flight contain less than 12 or more risers? | Yes | | |
| 1.5.3.10 | Where the going is > 350mm does the flight contain less than 18 or more risers? | N/A | | |
| 1.5.3.11 | Are risers solid? | Yes | | |
| 1.5.3.12 | Does the flight consist of two or more risers? | Yes | | |

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| 1.5.3.13 | If the stair width is > 1.8m are intermittent handrails provided which divide the flight into channels not < 1m or > 1.8m? | Yes | | |
| 1.5.3.14 | Is handrail provision made to both sides? | No | Yes | |
| 1.5.3.15 | Is the height to the TOP of the handrail from the pitch line between 900-1000mm? | Yes | | |
| 1.5.3.16 | Is the height to the TOP of the handrail from the surface of a landing between 900-1000mm? | Yes | | |
| 1.5.3.17 | Where an intermediate rail is provided, is the TOP of the lower handrail situated 600mm above the pitch line? | N/A | | |
| 1.5.3.18 | Is the handrail continuous from end to end, including across any intermediate landings? | No | Yes | Central handrail does not continue across intermediate landing. |
| 1.5.3.19 | Does the rail extend horizontally 300mm beyond the top and bottom of the ramp? | No | Yes | |
| 1.5.3.20 | Does the rail have a closed end? | Yes | | |
| 1.5.3.21 | Is the rail circular with a dia. 40-45mm or oval with a width of 50mm? | Yes | | |
| 1.5.3.22 | Is there a clearance of 60-75mm between the handrail and adjacent wall surface? | N/A | | |
| 1.5.3.23 | Is there a clearance of 50mm between the rail support and the underside of the rail? | N/A | | |
| 1.5.3.24 | Is the rail clearly visible when viewed against the adjacent background surfaces? | No | Yes | Similar in colour to adjacent brickwork |
| 1.5.3.25 | Is the material, the rail is constructed of slip resistant and not cold to the touch? | No | Yes | |
| 1.5.4 | Steps to Rear Elevation facing Entrance Door | | | |
| 1.5.4.1 | Is there a level unobstructed landing area, 1200mm in length at the head and base of the flight? | Yes | | |
| 1.5.4.2 | Is a corduroy hazard warning surface provided set back 400mm from the head and base of each flight, 800mm deep x full width of the flight, when the flight is approached straight on? | No | Yes | |
| 1.5.4.3 | Where the top landing is wider than the stair flight, does the corduroy warning extend 400mm to either side of the flight? | N/A | | |
| 1.5.4.4 | Is the surface width of the flight > 1200mm between strings or enclosing walls? | Yes | | |
| 1.5.4.5 | Are nosings highlighted using a strip of colour contrasting material, 55mm width to both the tread and riser? | Yes | | Worn |
| 1.5.4.6 | Is the projection of the nosing over the tread < 25mm? | Yes | | |
| 1.5.4.7 | Is the rise of steps between 150-170mm? | Yes | | |
| 1.5.4.8 | Is the going of each step between 280-425mm? | Yes | | |
| 1.5.4.9 | Where the going is < 350mm does the flight contain less than 12 or more risers? | Yes | | |
| 1.5.4.10 | Where the going is > 350mm does the flight contain less than 18 or more risers? | N/A | | |
| 1.5.4.11 | Are risers solid? | Yes | | |
| 1.5.4.12 | Does the flight consist of two or more risers? | Yes | | |
| 1.5.4.13 | If the stair width is > 1.8m are intermittent handrails provided which divide the flight into channels not < 1m or > 1.8m? | N/A | | Two sets of stairs with central dividing walling with associated handrails |
| 1.5.4.14 | Is handrail provision made to both sides? | No | Yes | RHS stairs only has one handrail |
| 1.5.4.15 | Is the height to the TOP of the handrail from the pitch line between 900-1000mm? | Yes | | |
| 1.5.4.16 | Is the height to the TOP of the handrail from the surface of a landing between 900-1000mm? | N/A | | |
| 1.5.4.17 | Where an intermediate rail is provided, is the TOP of the lower handrail situated 600mm above the pitch line? | N/A | | |
| 1.5.4.18 | Is the handrail continuous from end to end, including across any intermediate landings? | Yes | | |
| 1.5.4.19 | Does the rail extend horizontally 300mm beyond the top and bottom of the ramp? | Yes | | |
| 1.5.4.20 | Does the rail have a closed end? | Yes | | |
| 1.5.4.21 | Is the rail circular with a dia. 40-45mm or oval with a width of 50mm? | Yes | | One side is old style but deemed satisfactory |
| 1.5.4.22 | Is there a clearance of 60-75mm between the handrail and adjacent wall surface? | Yes | | Within limits though older style handrail fairly tight. |
| 1.5.4.23 | Is there a clearance of 50mm between the rail support and the underside of the rail? | Yes | | |
| 1.5.4.24 | Is the rail clearly visible when viewed against the adjacent background surfaces? | Yes | | |
| 1.5.4.25 | Is the material, the rail is constructed of slip resistant and not cold to the touch? | No | Yes | |
| 1.5.5 | Rear Elevation Stairs Facing Small Playground (South West Corner) | | | |
| 1.5.5.1 | Is there a level unobstructed landing area, 1200mm in length at the head and base of the flight? | Yes | | |
| 1.5.5.2 | Is a corduroy hazard warning surface provided set back 400mm from the head and base of each flight, 800mm deep x full width of the flight, when the flight is approached straight on? | No | Yes | |
| 1.5.5.3 | Where the top landing is wider than the stair flight, does the corduroy warning extend 400mm to either side of the flight? | N/A | | |
| 1.5.5.4 | Is the surface width of the flight > 1200mm between strings or enclosing walls? | Yes | | |
| 1.5.5.5 | Are nosings highlighted using a strip of colour contrasting material, 55mm width to both the tread and riser? | Yes | | Worn. |
| 1.5.5.6 | Is the projection of the nosing over the tread < 25mm? | Yes | | |

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| 1.5.5.7 | Is the rise of steps between 150-170mm? | Yes | | Bottom step rise is quite low but deemed acceptable |
| 1.5.5.8 | Is the going of each step between 280-425mm? | Yes | | |
| 1.5.5.9 | Where the going is < 350mm does the flight contain less than 12 or more risers? | Yes | | |
| 1.5.5.10 | Where the going is > 350mm does the flight contain less than 18 or more risers? | N/A | | |
| 1.5.5.11 | Are risers solid? | Yes | | |
| 1.5.5.12 | Does the flight consist of two or more risers? | Yes | | |
| 1.5.5.13 | If the stair width is > 1.8m are intermittent handrails provided which divide the flight into channels not < 1m or > 1.8m? | N/A | | |
| 1.5.5.14 | Is handrail provision made to both sides? | No | Yes | |
| 1.5.5.15 | Is the height to the TOP of the handrail from the pitch line between 900-1000mm? | Yes | | |
| 1.5.5.16 | Is the height to the TOP of the handrail from the surface of a landing between 900-1000mm? | Yes | | |
| 1.5.5.17 | Where an intermediate rail is provided, is the TOP of the lower handrail situated 600mm above the pitch line? | N/A | | |
| 1.5.5.18 | Is the handrail continuous from end to end, including across any intermediate landings? | Yes | | |
| 1.5.5.19 | Does the rail extend horizontally 300mm beyond the top and bottom of the ramp? | Yes | | |
| 1.5.5.20 | Does the rail have a closed end? | Yes | | |
| 1.5.5.21 | Is the rail circular with a dia. 40-45mm or oval with a width of 50mm? | Yes | | |
| 1.5.5.22 | Is there a clearance of 60-75mm between the handrail and adjacent wall surface? | Yes | | |
| 1.5.5.23 | Is there a clearance of 50mm between the rail support and the underside of the rail? | Yes | | |
| 1.5.5.24 | Is the rail clearly visible when viewed against the adjacent background surfaces? | Yes | | |
| 1.5.5.25 | Is the material, the rail is constructed of slip resistant and not cold to the touch? | No | Yes | |
| 1.5.6 | Steps Adjacent to Internal Secondary Stairs | | | |
| 1.5.6.1 | Is there a level unobstructed landing area, 1200mm in length at the head and base of the flight? | Yes | | |
| 1.5.6.2 | Is a corduroy hazard warning surface provided set back 400mm from the head and base of each flight, 800mm deep x full width of the flight, when the flight is approached straight on? | No | Yes | |
| 1.5.6.3 | Where the top landing is wider than the stair flight, does the corduroy warning extend 400mm to either side of the flight? | N/A | | |
| 1.5.6.4 | Is the surface width of the flight > 1200mm between strings or enclosing walls? | Yes | | |
| 1.5.6.5 | Are nosings highlighted using a strip of colour contrasting material, 55mm width to both the tread and riser? | Yes | | Worn |
| 1.5.6.6 | Is the projection of the nosing over the tread < 25mm? | Yes | | |
| 1.5.6.7 | Is the rise of steps between 150-170mm? | Yes | | |
| 1.5.6.8 | Is the going of each step between 280-425mm? | Yes | | |
| 1.5.6.9 | Where the going is < 350mm does the flight contain less than 12 or more risers? | Yes | | |
| 1.5.6.10 | Where the going is > 350mm does the flight contain less than 18 or more risers? | N/A | | |
| 1.5.6.11 | Are risers solid? | Yes | | |
| 1.5.6.12 | Does the flight consist of two or more risers? | Yes | | |
| 1.5.6.13 | If the stair width is > 1.8m are intermittent handrails provided which divide the flight into channels not < 1m or > 1.8m? | No | Yes | |
| 1.5.6.14 | Is handrail provision made to both sides? | No | Yes | |
| 1.5.6.15 | Is the height to the TOP of the handrail from the pitch line between 900-1000mm? | N/A | | |
| 1.5.6.16 | Is the height to the TOP of the handrail from the surface of a landing between 900-1000mm? | N/A | | |
| 1.5.6.17 | Where an intermediate rail is provided, is the TOP of the lower handrail situated 600mm above the pitch line? | N/A | | |
| 1.5.6.18 | Is the handrail continuous from end to end, including across any intermediate landings? | N/A | | |
| 1.5.6.19 | Does the rail extend horizontally 300mm beyond the top and bottom of the ramp? | N/A | | |
| 1.5.6.20 | Does the rail have a closed end? | N/A | | |
| 1.5.6.21 | Is the rail circular with a dia. 40-45mm or oval with a width of 50mm? | N/A | | |
| 1.5.6.22 | Is there a clearance of 60-75mm between the handrail and adjacent wall surface? | N/A | | |
| 1.5.6.23 | Is there a clearance of 50mm between the rail support and the underside of the rail? | N/A | | |
| 1.5.6.24 | Is the rail clearly visible when viewed against the adjacent background surfaces? | N/A | | |
| 1.5.6.25 | Is the material, the rail is constructed of slip resistant and not cold to the touch? | N/A | | |
| 1.6 | External facilities: | | | |
| 2 | Entrances and Access Points | | | |
| 2.1 | Accessible Entrances: | | | |

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| 2.1.1 | Main Entrance | | | |
| 2.1.1.1 | Is the principle or designated accessible entrance clearly signed from all approach routes from the site boundaries? | Yes | | |
| 2.1.1.2 | Where an alternative accessible entrance is provided is this clearly signed incorporating the international symbol for access? | N/A | | |
| 2.1.1.3 | Is the principle or designated entrance visually distinct from the remainder of the building? | Yes | | |
| 2.1.1.4 | Are structural canopy supports or structural columns adjacent to the building entrance clearly visible when viewed against adjacent surfaces? | Yes | | |
| 2.1.1.5 | Is there a clear unobstructed area, clear of door wings 1500x1500mm in front of the entrance doors both externally and internally? | Yes | | |
| 2.1.1.6 | Is the threshold level or if not level, is the door provided with a threshold bar < 15mm? | Yes | | |
| 2.1.1.7 | Does a single leaf of the door provide a min. clearance of 775mm? | Yes | | |
| 2.1.1.8 | Does the door provide a single zone of visibility between 500-1500 or a double zone between 500-800 & 1150-1500? | Yes | | |
| 2.1.1.9 | Are fully glazed doors fitted with permanent manifestations between 850-1000mm and 1400-1600mm above floor level? | No | Yes | No upper manifestations. |
| 2.1.1.10 | Do manifestations take the form of a logo or sign 150mm or a decorative banding at least 50mm high? | Yes | | Existing one satisfactory. |
| 2.1.1.11 | Where internal mat wells are formed is the surface of the mat level with the surface of the surrounding floor surface? | Yes | | |
| 2.1.1.12 | Is the mat well in excess of 1500mm deep? | Yes | | |
| 2.1.1.13 | Is a security entrance system fitted with controls between 900-1200mm above ground level? | Yes | | |
| 2.1.1.14 | Where draft lobbies are formed does the inner door meet the same criteria as the outer? | N/A | | |
| 2.1.1.15 | Are turnstiles located on entry to the site? | No | N/A | Not required. |
| 2.1.1.16 | Where turnstile barriers are fitted is there an open able swing gate located to the side of the turnstile? | N/A | | Not required. |
| 2.1.1.17 | Do swing gated barriers provide a clear opening min. 1000mm? | N/A | | Not required. |
| 2.2 | Manual entrance doors : | | | |
| 2.2.1 | Main entrance | | | |
| 2.2.1.1 | Is weather protection provided above the door? | Yes | | |
| 2.2.1.2 | Is a wall mounted or glass mounted assistance call bell located adjacent to the entrance? | Yes | | |
| 2.2.1.3 | Is there a clear unobstructed space of at least 300mm on the pull side of the door where there is a return wall adjacent? | N/A | | |
| 2.2.1.4 | Is the door fitted with either a D handle, full height pole, or lever handle fitted with a return? | Yes | | |
| 2.2.1.5 | Does the door furniture contrast visually with the door frame and surround? | No | Yes | Same colour as door, blue. |
| 2.2.1.6 | Is the door furniture finished with a material which is not cold to the touch? | No | Yes | |
| 2.2.1.7 | Is door furniture fitted with the middle point at 900-1100mm above floor level (1000mm preferred)? | Yes | | |
| 2.2.1.8 | Would the weight and pressure of the operation of the door pose a hindrance? | Yes | | Doors heavy to operate and would prove difficult for a wheelchair user without assistance/support. |
| 2.2.1.9 | Are push/ pull signage clearly displayed? | Yes | | |
| 2.2.1.10 | Is a zone of visibility provided between 500-1500mm? (Two zones 500-800 & 1150-1500) | Yes | | |
| 2.3 | Powered entrance doors : | | | |
| 2.4 | Revolving Doors : | | | |
| 3 | Internal Spaces | | | |
| 3.1 | Internal lobbies: | | | |
| 3.2 | Point of service/ counters: | | | |
| 3.2.1 | Main Reception | | | |
| 3.2.1.1 | Is the desk constantly staffed? | Yes | | |
| 3.2.1.2 | Where the desk is provided with a call bell is access unobstructed? | No | N/A | Desk constantly manned during occupation. |
| 3.2.1.3 | Is it easily identified from its surroundings and well signposted? | Yes | | |
| 3.2.1.4 | If money transactions occur at the counter is there an upward sloping leading edge to aid customer collection of coinage? | N/A | | |

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| 3.2.1.5 | Is the height of the counter between 950mm and 1100mm to accommodate people who are standing? | No | Yes | The desk is set at low level which does not critically accommodate wheelchair users. During next refurbishment programme it will be good practice to provide a new reception counter with higher and lower counter surfaces accommodating standing persons and wheelchair users. |
| 3.2.1.6 | Is the desk provided with a lower section to accommodate wheelchair users at a height of 760mm? | Yes | | |
| 3.2.1.7 | Is the clear manoeuvring area in front of the desk 1200mm deep by 1800mm wide for desks with at least 500mm knee recess OR 1400mm deep by 2200mm wide for desks with no recess? | Yes | | |
| 3.2.1.8 | Is the width of the desk at least 1500mm? | Yes | | |
| 3.2.1.9 | Is the depth of the desk at least 700mm? | Yes | | |
| 3.2.1.10 | Is there uniform lighting across the desk surface which is free from shadows ? | Yes | | |
| 3.2.1.11 | Is the staff member's face well lit? | Yes | | |
| 3.2.1.12 | Where there is a queuing system is there a visual element to the system? | N/A | | No queuing system in place. |
| 3.2.1.13 | Where there is a queuing system is there an audio element to the system? | N/A | | |
| 3.2.1.14 | Where there is a queuing system is there appropriate signage? | N/A | | |
| 3.2.1.15 | Where there are mobile tensor barriers used to define the layout are they visually distinct? | N/A | | |
| 3.2.1.16 | Where there are mobile tensor barriers used to define the layout is the route easy to follow? | N/A | | |
| 3.2.1.17 | Where there are mobile tensor barriers used to define the layout is the narrowest route greater than 1200mm? | N/A | | |
| 3.2.1.18 | Are the acoustics in the area suitable for people with a sensory disability? | Yes | | |
| 3.2.1.19 | Is an induction loop provided and clearly signed? | No | Yes | No induction loop provided. |
| 3.3 | Reception & waiting areas: | | | |
| 3.3.1 | Main Reception | | | |
| 3.3.1.1 | Is a phone booth located within or accessible from the main reception lobby? | N/A | | No phone booth. |
| 3.3.1.2 | Is the facility clearly signed with the use of the International symbol of access (ISA) with a telephone symbol? | N/A | | |
| 3.3.1.3 | Is the booth a minimum of 1350x1200mm in size? | N/A | | |
| 3.3.1.4 | Is an inductive coupler provided to the handset? | N/A | | |
| 3.3.1.5 | Is the receiver located between 750-1000mm above floor level? | N/A | | |
| 3.3.1.6 | Where the telephone unit is approached straight on is there a 500mm deep recess below it at least 700mm in height? | N/A | | |
| 3.3.1.7 | Is a fold down seat 450-520mm in height or a perch seat 650-880mm high provided? | N/A | | |
| 3.3.1.8 | Is seating provided adjacent to receptions/ counter and other points of service i.e. meeting rooms? | Yes | | |
| 3.3.1.9 | Is a mixture of seating types provided. I.e various seat heights; with or without arms? | No | Yes | One style of seating provided (with arms). Consideration should be given to providing a range of seats. |
| 3.3.1.10 | Where leaflet displays are provided (free standing and wall mounted) are leaflets displayed at a range of heights? | N/A | | No leaflet displays. |
| 3.3.1.11 | Are leaflets provided accessible between floor and a height of 1400mm above floor level? | N/A | | |
| 3.3.1.12 | Where VDU info points are provided are key boards located below a height of 1100mm? | N/A | | No VDU facilities. |
| 3.4 | General Internal spaces: (Rooms) | | | |
| 3.4.1 | Classrooms/Teaching Spaces | | | |
| 3.4.1.1 | On entry, is the space clear of any obstruction? | Yes | | |
| 3.4.1.2 | Are floor finishes of a matt finish? | Yes | | Vinyl is in place to several areas however this is not a gloss finish. |
| 3.4.1.3 | Are floor finishes free from large repeating patterns and solid bands of colour? | No | Yes | The carpet is uniform in colour, however vinyl flooring to the classrooms contains repeating speckled patterns |
| 3.4.1.4 | Is there contrast between wall, floor and ceiling surfaces, sufficient to aid spatial awareness? | Yes | | The current contrast is fair however this can be improved. |
| 3.4.1.5 | Are the acoustics suitable for people with a sensory disability? | Yes | | |
| 3.4.1.6 | Is an induction loop provided, and clearly signed? | No | Yes | None provided. At time of the survey it was reported that a small number of children have hearing aids. |
| 3.5 | Chapel of Rest/ Service rooms: | | | |
| 3.6 | Libraries general internal areas: | | | |
| 3.7 | Meeting / interview rooms: | | | |
| 3.8 | Spectator seating: (Sporting and Leisure facilities) | | | |
| 3.9 | Self service Cafes and service points: | | | |

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| 4 | Horizontal and Vertical Circulation | | | |
| 4.1 | Corridors & enclosed passageways : | | | |
| 4.1.1 | Lower Ground Corridor and Small Corridor to First Floor Level Outside Managers Office | | | |
| 4.1.1.1 | Is the gradient of the floor less than 1:60? I.e. Level | Yes | | Corridors level. |
| 4.1.1.2 | Where columns or fixtures and fittings I.e. radiators project into the route is guarding provided? | N/A | | No columns radiators etc. present. |
| 4.1.1.3 | Do routes provide a clear unobstructed route, min. 1200mm? | No | Yes | The corridors do provide a width > 1200mm, however this is currently impeded by book shelves/furniture etc. Due to the stepped layout of the site there is no wheelchair access available to the first floor corridor. |
| 4.1.1.4 | Is a clear unobstructed area of 1800x1800 provided at corridor junctions or turns? | N/A | | |
| 4.1.1.5 | Are doors from internal rooms which open into the corridor recessed, so as not to obstruct the route? | Yes | | |
| 4.1.1.6 | Where intermediate fire doors are located along corridors lengths, with a side slave leaf of unequal width, is the door on the same side along the length of the corridor? | Yes | | |
| 4.1.1.7 | Are floor finishes smooth and slip resistant? | Yes | | |
| 4.1.1.8 | Are floor finishes free from solid bands of colour? | No | Yes | First floor corridor contains repeating pattern to vinyl. |
| 4.2 | Vertical circulation - Passenger Lift : | | | |
| 4.3 | Vertical Circulation - Platform stair lifts | | | |
| 4.4 | Vertical Circulation - Escalator/ travelator | | | |
| 4.5 | Vertical circulation - Internal Step/ Stairs : | | | |
| 4.5.1 | Main Internal Stair | | | |
| 4.5.1.1 | Is there a level unobstructed landing area, 1200mm in length at the head and base of the flight? | Yes | | |
| 4.5.1.2 | Is the surface width of the flight > 1200mm between strings or enclosing walls? | Yes | | Within limits, 1467 (bottom), 1175mm (mid flight), 1194 (upper mid), 1211 (top flight). |
| 4.5.1.3 | Are nosings highlighted using a strip of colour contrasting material, 55mm width to both the tread and riser? | No | Yes | This varies throughout with some nosings clearly marked and some without markings |
| 4.5.1.4 | Is the projection of the nosing over the tread < 25mm? | Yes | | |
| 4.5.1.5 | Is the rise of steps between 150-170mm? | Yes | | |
| 4.5.1.6 | Is the going of each step between 280-425mm? | Yes | | |
| 4.5.1.7 | Where the going is < 350mm does the flight contain less than 12 or more risers? | Yes | | |
| 4.5.1.8 | Where the going is > 350mm does the flight contain less than 18 or more risers? | N/A | | |
| 4.5.1.9 | Are risers solid? | Yes | | |
| 4.5.1.10 | Does the flight consist of two or more risers? | Yes | | |
| 4.5.1.11 | If the stair width is > 1.8m are intermittent handrails provided which divide the flight into channels not < 1m or > 1.8m? | N/A | | |
| 4.5.1.12 | Is handrail provision made to both sides? | Yes | | |
| 4.5.1.13 | Is the height to the TOP of the handrail from the pitch line between 900-1000mm? | Yes | | This ranges and is generally deemed acceptable |
| 4.5.1.14 | Is the height to the TOP of the handrail from the surface of a landing between 900-1000mm? | No | Yes | The handrail to the lower flight is outside limits, remainder ok. |
| 4.5.1.15 | Where an intermediate rail is provided, is the TOP of the lower handrail situated 600mm above the pitch line? | N/A | | |
| 4.5.1.16 | Is the handrail continuous from end to end, including across any intermediate landings? | Yes | | |
| 4.5.1.17 | Does the rail extend horizontally 300mm beyond the top and bottom of the ramp? | No | Yes | |
| 4.5.1.18 | Does the rail have a closed end? | Yes | | |
| 4.5.1.19 | Is the rail circular with a dia. 40-45mm or oval with a width of 50mm? | Yes | | RHS rail to lower flight poor and noted for replacement in earlier question. |
| 4.5.1.20 | Is there a clearance of 60-75mm between the handrail and adjacent wall surface? | Yes | | RHS rail to lower flight sited too close to wall and noted for replacement in earlier question. |
| 4.5.1.21 | Is there a clearance of 50mm between the rail support and the underside of the rail? | Yes | | |
| 4.5.1.22 | Is the rail clearly visible when viewed against the adjacent background surfaces? | Yes | | |
| 4.5.1.23 | Is the material, the rail is constructed of slip resistant and not cold to the touch? | Yes | | |
| 4.5.2 | Secondary Stair | | | |
| 4.5.2.1 | Is there a level unobstructed landing area, 1200mm in length at the head and base of the flight? | Yes | | |
| 4.5.2.2 | Is the surface width of the flight > 1200mm between strings or enclosing walls? | Yes | | Just short at 1195. |
| 4.5.2.3 | Are nosings highlighted using a strip of colour contrasting material, 55mm width to both the tread and riser? | Yes | | |

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| 4.5.2.4 | Is the projection of the nosing over the tread < 25mm? | Yes | | |
| 4.5.2.5 | Is the rise of steps between 150-170mm? | Yes | | |
| 4.5.2.6 | Is the going of each step between 280-425mm? | Yes | | |
| 4.5.2.7 | Where the going is < 350mm does the flight contain less than 12 or more risers? | No | No | Top flight has 14 risers |
| 4.5.2.8 | Where the going is > 350mm does the flight contain less than 18 or more risers? | N/A | | |
| 4.5.2.9 | Are risers solid? | Yes | | |
| 4.5.2.10 | Does the flight consist of two or more risers? | Yes | | |
| 4.5.2.11 | If the stair width is > 1.8m are intermittent handrails provided which divide the flight into channels not < 1m or > 1.8m? | N/A | | |
| 4.5.2.12 | Is handrail provision made to both sides? | Yes | | |
| 4.5.2.13 | Is the height to the TOP of the handrail from the pitch line between 900-1000mm? | No | N/A | Just outside limits. |
| 4.5.2.14 | Is the height to the TOP of the handrail from the surface of a landing between 900-1000mm? | No | N/A | Just outside limits. |
| 4.5.2.15 | Where an intermediate rail is provided, is the TOP of the lower handrail situated 600mm above the pitch line? | N/A | | |
| 4.5.2.16 | Is the handrail continuous from end to end, including across any intermediate landings? | Yes | | |
| 4.5.2.17 | Does the rail extend horizontally 300mm beyond the top and bottom of the ramp? | No | Yes | |
| 4.5.2.18 | Does the rail have a closed end? | Yes | | |
| 4.5.2.19 | Is the rail circular with a dia. 40-45mm or oval with a width of 50mm? | Yes | | |
| 4.5.2.20 | Is there a clearance of 60-75mm between the handrail and adjacent wall surface? | Yes | | |
| 4.5.2.21 | Is there a clearance of 50mm between the rail support and the underside of the rail? | Yes | | |
| 4.5.2.22 | Is the rail clearly visible when viewed against the adjacent background surfaces? | Yes | | |
| 4.5.2.23 | Is the material, the rail is constructed of slip resistant and not cold to the touch? | Yes | | |
| 4.6 | Vertical Circulation - Internal Ramps: | | | |
| 4.7 | Internal Doors: | | | |
| 4.7.1 | Internal Doors | | | |
| 4.7.1.1 | Is the width of a door when approached straight on or when approached at right angles to a 1500mm wide access route a min. 750mm? | | | |
| 4.7.1.2 | Is the width of the door when approached at right angles to a 1200mm wide access route a min. 775mm? | | | |
| 4.7.1.3 | Would the weight and pressure of the operation of the door pose a hindrance? | | | |
| 4.7.1.4 | Is there a clear unobstructed space of at least 300mm on the pull side of the door where there is a return wall adjacent? | | | |
| 4.7.1.5 | Is a latched door fitted with a lever handle with a return? | | | |
| 4.7.1.6 | Does the door furniture contrast visually from the surface of the door? | | | |
| 4.7.1.7 | Does the door frame contrast visually with the surface of the wall? | | | |
| 4.7.1.8 | Does the door provide a single zone of visibility between 500-1500mm or a double zone between 500-800mm & 1150-1500mm? | | | |
| 4.7.1.9 | Where doors are fitted with electro-magnetic devices do are they linked o the fire / smoke alarm system and can they be operated by a hand release? | | | |
| 4.7.1.10 | Is the door handle of the appropriate profile? (pull, pad, lever, knob, full length) | | | |
| 4.7.1.11 | Does the handle fall in the range between 900mm - 1100mm (1000mm preferred) | | | |
| 5 | Sanitary Facilities | | | |
| 5.1 | Sanitary Accommodation: | | | |
| 5.1.1 | Disabled WC | | | |
| 5.1.1.1 | Does the building provide toilet accommodation available for the use of the public? | Yes | | Relates to parents and any after school club etc. |
| 5.1.1.2 | Is there an accessible WC facility? | Yes | | |
| 5.1.1.3 | Are members of the public ever allowed to use the staff facilities in special circumstances? | Yes | | Relates to parents and any after school club etc. Not available to general public |
| 5.1.1.4 | Has the site been fitted with an accessible WC for staff use? | Yes | | Primarily for staff and children use |
| 5.2 | Accessible Wc: | | | |
| 5.2.1 | Disabled WC to Lower Juniors | | | |
| 5.2.1.1 | Is a RADAR key system fitted? | N/A | | |
| 5.2.1.2 | Is the location of the key clearly signed? | N/A | | |

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| 1025 | Our Lady Immaculate Catholic Primary School | | | |
| 5.2.1.3 | Is the route to the WC less than 40m from any given point in the building? | No | N/A | Classrooms to far side of school are outside this limit though there is another WC to the nursery section. Classrooms to far side of school at first floor level currently do not have wheel chair access. If wheel chair access was provided to this area (first floor classrooms) this would need careful consideration to the provision of a disabled WC to this area due to the array of steps currently in place to accommodate changes in level. |
| 5.2.1.4 | Is the route to the WC min 1200mm wide and free of obstacles? | Yes | | |
| 5.2.1.5 | Does the door open outwards? | | | |
| 5.2.1.6 | Is the door to the WC cubicle at least a 1m wide doorset with a minimum 900mm clear opening width? | No | Yes | The opening only gives approx. 760mm between frame/rebates. Although destructive the opening should be widened as this does not currently accommodate wheel chair users. |
| 5.2.1.7 | Is the door locking mechanism easy to operate? | Yes | | Device loose. |
| 5.2.1.8 | Is the cubicle min 2200mm x 1500mm? | Yes | | Just short - 1428 x 2365mm. |
| 5.2.1.9 | Is the rim height of the wash hand basin between 720mm and 740mm? | Yes | | Just outside limit but deemed satisfactory. |
| 5.2.1.10 | Is it possible to reach and use the wash hand basin from seated on the WC? | Yes | | |
| 5.2.1.11 | Are grab rails and fittings visually distinct? | Yes | | |
| 5.2.1.12 | Is a drop grab rail provided to the transfer side of the WC, with the inner face 820mm from the side wall and the top bar at 680mm above the floor? | No | Yes | The height from floor level is 740mm, this should be lowered. |
| 5.2.1.13 | Is a fixed horizontal grab rail provided at the side of the WC at 680mm? | Yes | | |
| 5.2.1.14 | Are vertical grab rails, provided either side of the wash hand basin and to the rear of the WC, 600mm long with the centre point at 1100mm? | Yes | | Centre point outside limit but deemed satisfactory. |
| 5.2.1.15 | Is the height to the top surface of the WC seat at a height of 480mm? | Yes | | |
| 5.2.1.16 | Is the toilet paper dispenser at a height of 800-1000mm to the side of the WC? | No | Yes | Currently positioned at 1530mm from floor level. |
| 5.2.1.17 | Is the flushing mechanism on the transfer side of the WC? | Yes | | |
| 5.2.1.18 | Is the flushing mechanism operated by a spatula type lever? | Yes | | |
| 5.2.1.19 | Is the emergency assistance alarm indicator located outside the WC such that it is audible and visible by those able to give assistance? | Yes | | The main emergency light faces the open plan classroom. |
| 5.2.1.20 | Is the reset control for the alarm clearly signed and operable from both a wheelchair and the WC? | No | Yes | Too high and sited away from pan |
| 5.2.1.21 | Is there an alarm cord present which falls to the floor? | No | Yes | Chord present but too short. |
| 5.2.1.22 | Is the alarm cord red with two bangles of 50mm at a height of between 800 - 1000mm and at 100mm from the floor? | No | Yes | Two bangles provided though grouped together. |
| 5.2.2 | Disabled WC to Nursery | | | |
| 5.2.2.1 | Is a RADAR key system fitted? | No | N/A | |
| 5.2.2.2 | Is the location of the key clearly signed? | N/A | | |
| 5.2.2.3 | Is the route to the WC less than 40m from any given point in the building? | Yes | | Deemed satisfactory for Nursery use. >40m if anyone is located to the first floor or lower ground floor area, though no wheelchair access permitted to these areas. |
| 5.2.2.4 | Is the route to the WC min 1200mm wide and free of obstacles? | Yes | | From nursery area only. |
| 5.2.2.5 | Does the door open outwards? | No | Yes | |
| 5.2.2.6 | Is the door to the WC cubicle at least a 1m wide doorset with a minimum 900mm clear opening width? | Yes | | Just outside limits |
| 5.2.2.7 | Is the door locking mechanism easy to operate? | No | Yes | Poor. Door is a cubicle door, though existing configuration can be improved. |
| 5.2.2.8 | Is the cubicle min 2200mm x 1500mm? | Yes | | |
| 5.2.2.9 | Is the rim height of the wash hand basin between 720mm and 740mm? | No | Yes | 670mm. |
| 5.2.2.10 | Is it possible to reach and use the wash hand basin from seated on the WC? | No | Yes | |
| 5.2.2.11 | Are grab rails and fittings visually distinct? | No | Yes | Poor contrast |
| 5.2.2.12 | Is a drop grab rail provided to the transfer side of the WC, with the inner face 820mm from the side wall and the top bar at 680mm above the floor? | No | Yes | Toilet incorrectly positioned in relation to adjacent wall. |
| 5.2.2.13 | Is a fixed horizontal grab rail provided at the side of the WC at 680mm? | No | Yes | No fixed grabrails |
| 5.2.2.14 | Are vertical grab rails, provided either side of the wash hand basin and to the rear of the WC, 600mm long with the centre point at 1100mm? | No | Yes | |

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| 1025 | Our Lady Immaculate Catholic Primary School | | | |
| 5.2.2.15 | Is the height to the top surface of the WC seat at a height of 480mm? | No | Yes | |
| 5.2.2.16 | Is the toilet paper dispenser at a height of 800-1000mm to the side of the WC? | No | Yes | None provided |
| 5.2.2.17 | Is the flushing mechanism on the transfer side of the WC? | No | Yes | |
| 5.2.2.18 | Is the flushing mechanism operated by a spatula type lever? | Yes | | |
| 5.2.2.19 | Is the emergency assistance alarm indicator located outside the WC such that it is audible and visible by those able to give assistance? | No | Yes | None |
| 5.2.2.20 | Is the reset control for the alarm clearly signed and operable from both a wheelchair and the WC? | N/A | | None |
| 5.2.2.21 | Is there an alarm cord present which falls to the floor? | No | Yes | |
| 5.2.2.22 | Is the alarm cord red with two bangles of 50mm at a height of between 800 - 1000mm and at 100mm from the floor? | N/A | | None |
| 5.3 | Accessible Shower facility: (Stand alone facility) - Residential premises only | | | |
| 5.4 | Communal Dry changing and Locker Rooms - Sporting and leisure facility | | | |
| 5.5 | Communal single sex shower rooms - Sporting and leisure facility | | | |
| 5.6 | Accessible Bedroom - Residential property only | | | |
| 5.7 | Accessible bathroom/ Ensuite - Residential property only | | | |
| 5.8 | Kitchenette for shared use - Residential , Educational & Community Properties | | | |
| 6 | Directional Signage and Information | | | |
| 6.1 | Way finding signage: | | | |
| 6.1.1 | Signage | | | |
| 6.1.1.1 | Is a building plan provided at the main point of entry/ reception? | N/A | | Building not generally open to public. Building users familiar with layout and is occupied by staff when public present (parents evenings etc.) |
| 6.1.1.2 | On entering the building is the location of services immediately evident? I.e. reception; toilets; lift | N/A | | As above. All staff familiar with layout. |
| 6.1.1.3 | Is signage throughout the building logical and consistent in its design and positioning? | N/A | | As above. All staff familiar with layout. |
| 6.1.1.4 | Is signage centred approx. 1400mm above ground level? | N/A | | As above. All staff familiar with layout. |
| 6.1.1.5 | Is signage suitably illuminated? | N/A | | |
| 6.1.1.6 | Is all signage unobstructed and clearly visible from both a standing and seated position? | N/A | | Signage generally poor but for building use is deemed sufficient based on building use. |
| 6.2 | Fire Alarm and Signage | | | |
| 6.2.1 | Fire Alarm Signage | | | |
| 6.2.1.1 | Is an audible fire / emergency alarm system is provided is it likely that it can be heard throughout the property? | Yes | | |
| 6.2.1.2 | Is the audible fire / emergency alarm system supplemented by a visual alert for deaf and hard of hearing people? | No | Yes | |
| 6.2.1.3 | Is all signage unobstructed and clearly visible from both a standing and seated position? | Yes | | |
| 7 | Evacuation | | | |
| 7.1 | Evacuation Procedures | | | |
| 7.1.1 | Evacuation Procedures | | | |
| 7.1.1.1 | Do any disabled members of staff have a Personal Egress Plan which would have to be taken into account? | No | N/A | |
| 7.1.1.2 | Are ground floor emergency exit routes level and accessible to all including wheelchair users? | Yes | | Majority of the ground floor escapes are supplemented with a ramp with a small number having steps. A temporary ramp has been recommended in an earlier section of this report however internal access to the final exits that contain steps is not currently possible (lower ground section/rear). |
| 7.1.1.3 | Where public access is provided above ground floor level or when ground floor access routes are not accessible are refuge areas provided? | N/A | | Wheelchair access only currently available to front ground floor section of building. |
| 7.1.1.4 | Are accessible fire exit routes indicated with a fire exit sign incorporating a wheelchair symbol? | No | Yes | |
| 7.2 | Evacuation Procedures Refuge Areas | | | |
| 8 | Management Issues | | | |
| 8.1 | General | | | |
| 8.1.1 | Management | | | |
| 8.1.1.1 | Have staff been provided with disability awareness training | No | Yes | |
| 8.1.1.2 | Have staff been trained in the use of temporary ramps or other related access equipment provided on site? | N/A | | None currently provided. |

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| 8.1.1.3 | Have staff been trained in the use and maintenance of hearing loop systems? | N/A | | None currently provided. |
| 8.1.1.4 | Is a management procedure in place to ensure accessible parking bays are not misused? | N/A | | None currently provided. |
| 8.1.1.5 | Where PA system are utilised is there an alternative visual means of communication also provided and vice versa? | N/A | | None currently provided. |
| 8.1.1.6 | Are guide dogs allowed onto premises? | Yes | | |
| 8.1.1.7 | Is signage provided indicating as such? | No | Yes | |
| 8.1.1.8 | Are facilities provided at community and leisure facilities for guide dogs I.e. Dog toilet and waste bins? | N/A | | |
| 8.1.1.9 | Is there any requirement to provide a disabled member of staff with an accessible bay? | No | N/A | |

Recommended Actions Report

| Question Reference/Location | Description | Year | Comments |
|-----------------------------|--|------|---|
| 1025 | Our Lady Immaculate Catholic Primary School | | |
| 1 | External Areas | | |
| 1.1 | External Pedestrian Access Route(s) (Within demise) : | | |
| 1.1.1 | Pedestrian Access Route | | |
| 1.1.1.1 | Replace car park coverings with material that's firm, durable and slip resistant. | 2014 | This should be done during next major refurbishment programme. |
| 1.1.1.2 | Ensure that paving from carpark to steps and from base of steps to main entrance beneath underpass are filled to ensure continuity of surface | 2014 | |
| 1.1.1.3 | Provide additional site to illuminate key routes of approach. | 2014 | |
| 1.1.1.4 | Construct a ramp to BS8300/Part M from main car park leading down to the adjacent playground facing the main entrance. | 2014 | This will need to be carried out if any disabled members of staff are employed at the site and are within a wheelchair. |
| 1.3 | Car Parking Provision - Within Demise: | | |
| 1.3.1 | Main Carpark | | |
| 1.3.1.1 | Provide additional lighting to carpark area | 2014 | |
| 1.4 | External ramps - Within demise: | | |
| 1.4.1 | Main Entrance Ramp | | |
| 1.4.1.1 | Allow for reconfiguring main access ramp from main road (Northumberland Terrace) to BS 8300 so that this provides easier access into the site. Include for power assistance to gate. | 2014 | This will include the provision of associated handrails, upstand kerbs, tactile paving, level and contrasting landings etc. |
| 1.4.1.2 | Provide additional lighting to ramp | 2014 | |
| 1.4.1.3 | Consider providing a temporary ramp to the site | 2014 | Although the site has a large amount of ramp exit points there are several final exits that have stepped egress points. |
| 1.4.2 | Rear Access Ramp Leading to Nursery From Main Road | | |
| 1.4.2.1 | Provide an external wheelchair platform lift from higher playground to lower playground area | 2014 | The route will be from Northumberland terrace to the higher playground area with the lift providing access to the lower playground area where access to the nursery is available for wheelchair users. The adjacent steps can provide access for ambulant persons with walking difficulties (following minor alterations noted in the external stair section) |
| 1.4.3 | Small Ramp Adjacent to Nursery Entrance Point | | |
| 1.4.3.1 | Provide contrasting surfaces to bottom and top landings so this contrasts with surface of ramp. | 2014 | |
| 1.4.3.2 | Extend handrail so this extends 300mm from base of ramp | 2014 | |
| 1.4.3.3 | Ensure that when handrail is next replaced this is renewed with a material that is not cold to the touch. | 2014 | |
| 1.5 | External steps - Within demise: | | |
| 1.5.1 | Steps from Carpark | | |
| 1.5.1.1 | Provide tactile paving to head and base of each flight to BS8300 (400mm from each landing and 800mm deep) | 2014 | |
| 1.5.1.2 | Remark stair nosings | 2014 | |
| 1.5.1.3 | Provide handrails to brick walling to lower stairs and provide fixed metal handrail to upper stairs (to BS8300) | 2014 | Upper flight has single handrail and lower flight only contains central handrail. Walling to lower flight will require modification to cater for additional handrails |
| 1.5.1.4 | Extend existing central handrail to lower flight 300mm beyond bottom step. | 2014 | |
| 1.5.1.5 | Ensure that when any rail is replaced this is renewed with a material that is not cold to the touch. | 2014 | |
| 1.5.2 | Steps Adjacent to Main Reception Leading from Underpass | | |
| 1.5.2.1 | Provide central handrail to flight to BS8300 | 2014 | |
| 1.5.2.2 | When the handrail is next scheduled for replacement, ensure new handrail is constructed from a material that is not cold to the touch. | 2014 | |
| 1.5.3 | Steps from Higher to Lower Playground | | |
| 1.5.3.1 | Relay paving to landings | 2014 | |
| 1.5.3.2 | Provide tactile paving to head and base of each flight to BS 8300 (paving set back 400mm and 800mm deep) | 2014 | |
| 1.5.3.3 | Provide highlighted markings to nosings | 2014 | |

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| Question Reference/Location | Description | Year | Comments |
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| 1.5.3.4 | Provide handrails to walls to BS 8300 | 2014 | Some modifications will need to be made to one wall where existing railings exist. |
| 1.5.3.5 | Extend existing central handrail so this runs across the central landing. | 2014 | |
| 1.5.3.6 | Extend existing handrail so these extend 300mm beyond top and bottom landings | 2014 | |
| 1.5.3.7 | Repaint handrail with contrasting colour | 2014 | |
| 1.5.3.8 | When handrail is replaced ensure this is renewed with a material that is not cold to the touch. | 2014 | |
| 1.5.4 | Steps to Rear Elevation facing Entrance Door | | |
| 1.5.4.1 | Provide tactile paving to top and bottom landings to BS 8300 (400mm from edge of top and bottom step and 800mm deep) | 2014 | |
| 1.5.4.2 | Provide additional handrail to RHS stair to BS8300 | 2014 | |
| 1.5.4.3 | Ensure that when handrails are replaced these are replaced with a material that is not cold to the touch. | 2014 | |
| 1.5.4.4 | Remark nosings | 2014 | |
| 1.5.5 | Rear Elevation Stairs Facing Small Playground (South West Corner) | | |
| 1.5.5.1 | Provide tactile paving to head and base of landing to BS 8300 (400mm from head and base of flight and 800mm deep) | 2014 | |
| 1.5.5.2 | Remark nosings | 2014 | |
| 1.5.5.3 | Provide handrail to RHS to BS 8300 | 2014 | |
| 1.5.5.4 | When handrail is replaced ensure this is replaced with a material that is not cold to the touch. | 2014 | |
| 1.5.6 | Steps Adjacent to Internal Secondary Stairs | | |
| 1.5.6.1 | Provide tactile paving to both landings to BS 8300 (paving set back 400mm from head and base of each flight and 800mm deep) | 2014 | |
| 1.5.6.2 | Re apply marked nosings | 2014 | |
| 1.5.6.3 | Provide central handrail to BS 8300 | 2014 | |
| 1.5.6.4 | Provide handrail to both sides of flight | 2014 | This will entail construction of vertical structure to both sides to support handrail. |
| 2 | Entrances and Access Points | | |
| 2.1 | Accessible Entrances: | | |
| 2.1.1 | Main Entrance | | |
| 2.1.1.1 | Provide upper manifestations to entrance doors - 1400-1600mm from floor level. | 2014 | Ensure that these take the form of a logo or sign 150mm, or a decorative band at least 50mm high. |
| 2.2 | Manual entrance doors : | | |
| 2.2.1 | Main entrance | | |
| 2.2.1.1 | Change ironmongery with material that is not cold to the touch and is a contrasting colour to door surround | 2014 | |
| 2.2.1.2 | Provide power assistance to the main doors with associated push switch to operate. Allow for associated signage. | 2014 | |
| 3 | Internal Spaces | | |
| 3.2 | Point of service/ counters: | | |
| 3.2.1 | Main Reception | | |
| 3.2.1.1 | Provide a induction loop to reception with associated signage. Ensure the staff training is carried out. | 2014 | |
| 3.3 | Reception & waiting areas: | | |
| 3.3.1 | Main Reception | | |
| 3.3.1.1 | Consider providing a range of different type of seating. | 2014 | |
| 3.4 | General Internal spaces: (Rooms) | | |
| 3.4.1 | Classrooms/Teaching Spaces | | |
| 3.4.1.1 | During next major refurbishment provide flooring that's uniform in colour, free from repeating patterns and provides a matt finish. Flooring to form a sufficient contrast between adjacent walls to aid special awareness. | 2014 | Budget cost, this may have to be phased pending of schools capital expenditure programme. |

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| 3.4.1.2 | During next redecoration refurbishment scheme, ensure that colour schemes for walls, ceilings etc. are selected appropriately to provide a clear contrast between floors/walls/ceilings to aid special awareness to key areas. | 2014 | Budget cost, this may have to be phased pending of schools capital expenditure programme. |
| 3.4.1.3 | Provide portable induction loop | 2014 | Ensure that staff training is provided on the use of this device. |
| 4 | Horizontal and Vertical Circulation | | |
| 4.1 | Corridors & enclosed passageways : | | |
| 4.1.1 | Lower Ground Corridor and Small Corridor to First Floor Level Outside Managers Office | | |
| 4.1.1.1 | Remove book shelves and furniture from key routes so that sufficient room is provided. | 2014 | |
| 4.1.1.2 | During next refurbishment programme, change floor covering to first floor corridor with material that is free from repeating patterns and contains a matt finish. | 2014 | Budget cost, this may have to be phased pending of schools capital expenditure programme. |
| 4.5 | Vertical circulation - Internal Step/ Stairs : | | |
| 4.5.1 | Main Internal Stair | | |
| 4.5.1.1 | Ensure that all nosings are clearly marked to both tread and riser (55mm width) | 2014 | |
| 4.5.1.2 | Ensure that handrails to lower flight are between 900mm-1000mm from landing surfaces. Replace plastic RHS rail to lower flight as this is sited too close to wall surface. | 2014 | |
| 4.5.1.3 | Extend all handrails to landings so these extend 300mm past top and bottom steps | 2014 | |
| 4.5.2 | Secondary Stair | | |
| 4.5.2.1 | Extend existing handrails so these project 300mm onto each landing | 2014 | |
| 5 | Sanitary Facilities | | |
| 5.2 | Accessible Wc: | | |
| 5.2.1 | Disabled WC to Lower Juniors | | |
| 5.2.1.1 | Remodel opening so that this gives a 1000mm door with a clear 900mm opening. | 2014 | |
| 5.2.1.2 | Resecure lock | 2014 | |
| 5.2.1.3 | Lower drop grab rail so that this sits 680mm from floor level. | 2014 | |
| 5.2.1.4 | Re site toilet roll holder to be fixed adjacent to pan at a height of 900mm from floor level. | 2014 | |
| 5.2.1.5 | Re site reset control device so that this can be operated from the pan and a wheelchair | 2014 | |
| 5.2.1.6 | Provide new alarm chord with two bangles, one 900mm from floor and one 100mm from floor level. Bangles to be 50mm. | 2014 | |
| 5.2.2 | Disabled WC to Nursery | | |
| 5.2.2.1 | Change swing of door to open outwards | 2014 | |
| 5.2.2.2 | Provide new lock mechanism to door so that this is easy to operate (lever configuration) | 2014 | |
| 5.2.2.3 | Lower wash hand basin to 720mm from floor level and resite sink so that this can be reached from toilet. | 2014 | |
| 5.2.2.4 | Re site WC so this gives 820mm from face of return wall to grab rail. Allow for providing new drop grab rail (colour contrasting) on completion of WC works - 820mm from return wall and 680mm from floor level. | 2014 | Toilet to be raised slightly to give a height of 480mm from floor level. |
| 5.2.2.5 | Provide new fixed grab rails to sink and adjacent to WC to BS 8300 ensure these are colour contrasting | 2014 | |
| 5.2.2.6 | Provide toilet paper holder 900mm from floor level. | 2014 | |
| 5.2.2.7 | Swap flushing mechanism so this is on transfer side of WC | 2014 | |
| 5.2.2.8 | Provide new alarm system to WC complying to BS8300 | 2014 | |
| 6 | Directional Signage and Information | | |
| 6.2 | Fire Alarm and Signage | | |
| 6.2.1 | Fire Alarm Signage | | |
| 6.2.1.1 | Recommend that disabled WCs are supplemented with visual sounders | 2014 | |
| 7 | Evacuation | | |
| 7.1 | Evacuation Procedures | | |
| 7.1.1 | Evacuation Procedures | | |

Recommended Actions Report

| Question Reference/Location | Description | Year | Comments |
|-----------------------------|---|------|---|
| 7.1.1.1 | Recommend that final exits where wheelchair users can access the building (front section) fire signage is modified showing a wheelchair symbol. This will be to the main entrance doors only. | 2014 | If wheelchair access is made available to nursery (via external lift) then final exit signage to this area should also be modified. |
| 8 | Management Issues | | |
| 8.1 | General | | |
| 8.1.1 | Management | | |
| 8.1.1.1 | Recommend that staff are provided with disability awareness training | 2014 | |
| 8.1.1.2 | Provide signage indicating guide dogs are permitted on site | 2014 | |

Photographic Schedule



Access Ramp to Site



External Stairs (Limited Handrail Provisions)



Rear Access Ramp



No Markings to External Stairs



Typical Classroom Layout



Poor Handrail to Internal stair Leading to Nursery



Main Accessible WC



Nursery Accessible WC